



# Gonzales Independent School District

## 2025-2026 Pay Period Schedule

<b>Substitutes and extra duty are paid according to the following schedule:</b>		<b>Due to Payroll</b> <small>(including True Time time sheets)</small>	<b>PAYDAY</b> <small>(Employees enrolled in direct deposit should have funds available on this date)</small>
<b>Pay Period Begins</b>	<b>Pay Period Ends</b>		
June 22, 2025	July 26, 2025	July 28, 2025	<b>August 26, 2025</b>
July 27, 2025	August 23, 2025	August 25, 2025	<b>September 26, 2025</b>
August 24, 2025	September 27, 2025	September 29, 2025	<b>October 27, 2025</b>
September 28, 2025	October 25, 2025	October 27, 2025	<b>November 21, 2025</b>
October 26, 2025	November 22, 2025	December 1, 2025	<b>December 19, 2025</b>
November 23, 2025	December 13, 2025	December 15, 2025	<b>January 26, 2026</b>
December 14, 2025	January 24, 2026	January 26, 2026	<b>February 26, 2026</b>
January 25, 2026	February 21, 2026	February 23, 2026	<b>March 26, 2026</b>
February 22, 2026	March 28, 2026	March 30, 2026	<b>April 27, 2026</b>
March 29, 2026	April 25, 2026	April 27, 2026	<b>May 26, 2026</b>
April 26, 2026	May 23, 2026	May 26, 2026	<b>June 25, 2026</b>
May 24, 2026	June 20, 2026	June 22, 2026	<b>July 27, 2026</b>
June 21, 2026	July 25, 2026	July 27, 2026	<b>August 26, 2026</b>

Payroll pay periods may change due to unforeseen circumstances. In this event, campuses will be notified.

All information must be turned into the payroll department, complete with all information & approved signatures, on or before the due to payroll date.

Otherwise, payment will be made in the following month.

**IMPORTANT INFO:** If there are ANY changes to your personal direct deposit information (closed or changed accounts), the payroll department should be notified immediately. To allow adequate processing time, notification should be made no later than the monthly due to payroll date. The first pay check after a direct deposit change may be paid with a live check and not direct deposit. This is sometimes necessary for the banks to make the correct connections to properly deposit the funds.

Gonzales ISD has one payday each month. This is the first district business day after the 25th of the month unless early payment is authorized (ex. November and December when the 25th is during a holiday).